Applications in prescribed format (five copies) are invited for the following post of Berhampur University:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Post</th>
<th>Category</th>
<th>No. of Vacancy</th>
<th>Scale of Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Development Officer</td>
<td>Un-Reserved (UR)</td>
<td>01 (One)</td>
<td>Rs. 15,600-39,100/- + GP of Rs. 6,600/-</td>
</tr>
<tr>
<td>2.</td>
<td>Programme Coordinator, NSS</td>
<td>Un-Reserved (UR)</td>
<td>01 (One)</td>
<td>Scale of Pay in the Parent Post (On Foreign Service Terms and Conditions)</td>
</tr>
</tbody>
</table>

The prescribed application form and the instructions can be downloaded from the Berhampur University Website [www.buodisha.edu.in](http://www.buodisha.edu.in). The candidates submitting the application must pay the prescribed application fee i.e. Rs. 1,000/- (Rs. 750/- for SC/ST) in the form of Bank Draft drawn in favour of Comptroller of Finance, Berhampur University, payable at SBI, Bhanja Bihar (Code: 2107) along with the filled-in application, failing which their application shall not be considered. The filled-in application with all enclosures should reach the undersigned on or before 10.09.2015. The applications received after the above date shall not be considered.

1. Copy to the Officer-in-Charge (Publication), Berhampur University for information and necessary action. He is requested to arrange to publish the ordered advertisement latest by 25.8.2015 in the following newspapers (Enclosed four copies of advertisement) at IS.PR Rate in 8 pt fonts in one issue only: (a) The Times of India; (b) The Samaj (All-Orissa edition).

2. Copy to the Comptroller of Finance, Berhampur University for information and necessary action.

3. Copy to Dr. S.N. Tripathy, Lecturer in Computer Science, Berhampur University (Webmaster, University Website) for uploading this advertisement, application form and general instructions, etc. in the University Website [www.buodisha.edu.in](http://www.buodisha.edu.in).
I. Details of Vacancies

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II. Qualification & Experience:

For the post of Development Officer:

(i) A Post-Graduate Degree with at least 55% of marks or its equivalent grade;
(ii) 8 (eight) years administrative experience in a supervisory capacity; or
(iii) 5 (five) years experience as Assistant Registrar or its equivalent post or in a similar cadre post of the University.
(iv) Preference will be given to the candidates having a degree on Law or Management courses.

For the post of Programme Coordinator, NSS:

(i) Lecturer/Jr. Lecturer of State Pay Scale.
(ii) Experience as Programme Officer (NSS) at least 3 years.
(iii) Must have undergone NSS Orientation in a TOC/TORETI.
(iv) Age must not be above 50 years at the time of selection.

III. General Instructions:

(a) The prescribed application form can be downloaded from the Berhampur University Website www.buodisha.edu.in. The candidates submitting the application must pay the prescribed application fee i.e. Rs. 1,000/- (Rs. 750/- for SC/ST) in the form of Bank Draft in favour of Comptroller of Finance, Berhampur University, payable at SBI, Berhampur (Code: 2107) along with the filled-in applications, failing which their application shall not be considered.

(b) Applicants for the above posts should submit five copies of the applications duly filled in along with copies of the academic certificates, mark lists and experience certificates (five copies each) so as to reach the undersigned on or before 10.09.2015. Applications received beyond the last date will not be entertained under any circumstances.

(c) Those claiming concession of application fee under SC/ST category, should submit the caste certificate or other relevant certificates from the appropriate authority in the form prescribed under the relevant rules of Government along with the application.

(d) One set of application may be forwarded through proper channel/with NOC from the employer those who are already in service. Four other copies may be sent as Advance Copy. In case the application is not received through proper channel/with NOC by the time the University decides to issue Call Letters, the candidate shall not be called for interview.

(e) For the post of Development Officer, Government servants will not be accepted on deputation or Foreign Service terms and conditions, if selected. Those who retain lien with their parent employer, leave salary and pension contribution shall be borne by the candidate in case they return to their parent service.

(f) Selected candidates will be required to join within fifteen days from the date of issue of the appointment order unless otherwise specified or permitted. However, under no circumstances extension of time for joining shall exceed 45 days from the date of issue of the appointment order.

(g) No TA will be paid to the candidates for appearing at the interview. However, SC/ST candidates will be paid TA as per ORV (Orissa Reservation of Vacancies of Posts and Services) Rules.

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(h) **For the post of Development Officer**, age limit for appointment shall be the same as applicable to State Government servants. However, in case of in-service candidates the upper age limit may be relaxed by the appointing authority in deserving cases.

(i) Candidates must have passed the High School Certificate or an equivalent or any higher examination with Oriya as a language subject or must have Oriya as a medium of examination in non-language subjects at H.S.C. or equivalent examination.

(j) The post of Development Officer will be governed by the New Restructured Defined Contribution Pension Scheme as introduced by the State Government in F.D.O.M. No. 30132/F dated 13.7.2006. However, person selected for the post mentioned above will be covered under the old pension regulations, if already covered under the old pension rules.

(k) **For the post of Development Officer**, person coming from other institution/organization shall have to pay towards *prorata* pension, gratuity and unutilized leave contribution, if the same are not paid by his/her previous employer as per rules.

(l) The University reserves the right to call only selected candidates as decided by it for interview. It also reserves the right to fill-up or not to fill-up the above advertised post.

(m) The University reserves the right to amend/alter/cancel any or all conditions mentioned above, if necessary, without assigning any reason thereof.

REGISTRAR