

The Criterion for the Selection of Best Non-Teaching Employee Award as follows:

1. Record of Outstanding CCR/PAR
2. Length of Service
3. Enhancement of Qualifications
4. Additional Training Participated
5. Any Other Achievements/Contributions

The Non-Teaching Employees of the University are requested to apply for “**BEST NON-TEACHING EMPLOYEE AWARD**” which will be awarded on the Foundation Day/Golden Jubilee Function on 2nd January, 2017 in the application format on or before **19th December, 2016.**

APPLICATION FORM

1. Name of the Applicant:

Surname First Name Middle Name

2. Date of Birth: dd _____ mm _____ yyyy _____

3. Period of Service in Berhampur University: From _____ To _____

4. Designation:

5. Section/Department:

6. Address for Correspondence:

7. History of Posting:

Sl No.	Designation	Section/Dept.	From	To

8. Education of Qualification

Sl No.	Degree	College/University	Subject	% of Marks	Year of Passing

9. Have you been punished during your service period? Yes/No, If yes. Give Details.

10. No. of training programmes attended (a. Accounts Training etc.)

11. Attested Photo copies of last 5 years CCR

Signature of Applicant:

Date: