

BERHAMPUR UNIVERSITY

BHANJABIHAR: BERHAMPUR-760007(GANJAM)

No. 1732 Admn-II (NT)

Date 6/3/19

ADVERTISEMENT

Applications in the prescribed form (5 copies) are invited for the post of Programme Co-ordinator, N.S.S (regular), Berhampur University on deputation basis for a period of three years from among the Lecturers in the University or affiliated colleges under Berhampur University with experience as Programme Officer (NSS) for at least three years have undergone NSS Orientation in a TOC/ TORC with not more than 50 years of age as on 01.02.2019. The application complete in all respect should reach in the office of the undersigned on or before 23.03.2019 by 5.00 P.M. Applications received after due date shall not be entertained.

Sl. No.	Name of the post	Scale of pay	Nature of appointment	No. of post
1	Programme Co-ordinator, NSS	Scale of pay in the parent post	On Foreign Service terms and conditions	01

The details of qualifications, guidelines, terms conditions and prescribed application form can be downloaded from the Berhampur University web-side www.buodisha.edu.in. The candidates submitting the application must pay the application fee of Rs. 500/- through SB Collect (SBI online), Berhampur University and the receipt of the deposit must be enclosed along with the filled in applications for confirmation of payment, failing which their applications shall not be considered.

By order of the Vice-Chancellor

Memo No 1733 Admn-II (NT)

Date 6/3/19

Copy to:

1. The Chairman, P.G Council/All H.O.D, of P.G Departments/ Berhampur University for information and requested to circulate the copy to all faculty members of the departments.
2. The Principals of all affiliated colleges under Berhampur University for information. They are requested to circulate the same to all faculty members of the colleges.
3. All Officers/ Section Officers/ Secretary to the Vice-Chancellor/ P.A to Registrar Berhampur University for information.
4. The Comptroller of Finance/ S.O, Finance (Cash), Berhampur University for information and necessary action. They are requested to activate the SB Collect (SBI online) for the period from **07.03.2019 to 23.03.2019** for collection of said fee under Head of A/c of application fee for the post of Programme Coordinator, NSS Unit, Berhampur University.
5. The Commissioner-cum-Secretary to Government, Department of Higher Education, Government of Odisha, Bhubaneswar for information.
6. The Commissioner-cum-Secretary to Chancellor, Raj Bhavan, Odisha, Bhubaneswar for information.
7. The Youth Officer, N.S.S Regional Centre, Plot No. 754/1, Jayadev Vihar, BBSR for information.
8. The Deputy Registrar, Berhampur University for information and necessary action with a request to publish the Advertisement in one 'English' (all India edition) and one 'Odia' (all Odisha edition) daily newspapers.
9. The Webmaster, Berhampur University for information with a request to upload the application form long with guidelines and other instructions in the University website.

6/3/19
REGISTRAR

ANNEXURE-I

GUIDELINES & TERMS AND CONDITIONS OF THE POST

1. The Minimum qualification requires for the post furnished in the table below:

Sl. No.	Name of the post	Minimum Qualification	Nature of appointment
1	Programme Co-ordinator, NSS (regular)	i. Lecturer of State pay scale. ii. Experience as Programme Officer (NSS) at least 3 years. iii. Must have undergone NSS orientation in a TOC/TORC. iv. Age must not be above 50 years as on 01.02.2019.	On foreign service terms and conditions.

1. Last date for receipt of application is 23.03.2019. Application received after the due date will be rejected and no correspondence will be entertained in this regard.
2. The application (in 5 copies) should be submitted in the replica of the prescribed format. No application and addition should be made.
3. The applications should be routed through proper channel.
4. Reserved category applicants should attach caste certificate from the Tahasildar/ District Welfare Officer to avail reservation facilities.
5. Each applicant have to pay a non-refundable fee of Rs.500/- through SB Collect (SBI online), Berhampur University and the receipt of the deposit must be enclosed along with the filled in applications for confirmation of payment, failing which their applications shall not be considered. The other mode of payment will not be accepted.
6. Applicant should attach self attested Xerox copies of the certificates and other documents in support of the information supplied in the application.
7. The applicant should affix one recent stamp size photograph in the specified space of the application form.
8. The selected candidates will carry his own scale of pay in the even of selection and other allowances as admissible to the University Employees as per State Government terms and conditions of service.
9. The salary of Programme Co-ordinator will be chargeable from the N.S.S Grants.
10. Canvassing in any form by or on behalf of the candidate will be considered as disqualification.
11. No T.A will be paid to the candidates for attending the interview.
12. The University reserves the right to amend/ alter/cancel any or all conditions mentioned above if necessary without assigning any reason thereof.


REGISTRAR 6.3.19.

10. Particulars of Employment/ Appointment:

Name of posts and institution	Date of Joining	Date of Leaving	Salary	Name of Employeer

11. Bank Draft No. _____ /Date _____ / Amount Rs. _____

12. List of enclosures sent with the application:

- i)
- ii)
- iii)
- iv)
- v)
- vi)
- vii)
- viii)

DECLARATION

I solemnly declare that the entries made in this application is true to the best of my knowledge and belief, if information supplied above is found false or incorrect my candidature liable to be rejected without assigning reason thereof.

Date:
Place:

Signature of the Candidate (in full)