

Reminder/ MOST URGENT



BERHAMPUR UNIVERSITY

BERHANJA BIHAR: BERHAMPUR-760007(GANJAM) ODISHA.

No. 1846 (150) /Acad-II (SS)/EU/19

Date 8/3/19

From:

The Registrar,
Berhampur University

To

The Principals,
All affiliated Colleges under Berhampur University.

Sub: Supply of information for preparation of Annual Report 2019

Ref: This Office letter No. 197(150)/Acd-II(S&S)/BU/19 dated 07.01.2019

Sir

In inviting a reference to this office letter on the subject cited above, I am to inform you that the University office has to present the Annual Report of Berhampur University for the year 2018 before the ensuing Meeting of the Senate of the University. Necessary information is required from your College/Institution for the period from 01.01.2018 to 31.12.2018. The prescribed proforma for the colleges is available in the University website (www.buodisha.edu.in) under "Download" Section.

Hence you are requested to supply the information in the prescribed format through email "deputyregistrarbu@gmail.com. latest by 30.03.2019. Those who have already submitted the information need not submit again.

This may be treated as **MOST URGENT**

Yours faithfully,

Memo No. 1847 (3) /Acad-II (SS)/BU/19

Copy to:

1. The Secretary to the Vice-Chancellor Berhampur University for information.
2. The P. A. to the Registrar Berhampur University for information.
3. Dr. S.N. Tripathy, Web Administrator, University Web site, Dept. of Computer Science, Berhampur University for information with a request to upload the prescribed format supplied the earlier vide letter No.197(150)/Acad-II(SS)BU/19 dated 07/01/19.

[Signature]
8.3.19.
Registrar
Date 8/3/19

[Signature]
Registrar 8.3.19.