

Dr. Surendra Sethy, OES-I  
Controller of Examinations



By Speed Post/e-mail  
**BERHAMPUR UNIVERSITY**

Bhanja Bihar, Berhampur-760007 (Odisha)  
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Telephone No. 94373 47906

Letter No. 55/7 Exam. Gen.(Prof).Unit /B.U/2021,

Dated 26-8-21

**NOTIFICATION**

This is for information all concerned that, the final form fill up for Master of Library & Information Science (MLIS) Examinations, 2021 (Fresh/Fail/Absent) has been scheduled as follows :

**DATE SCHEDULE**

Last Date for receipt of application forms without late fee	02.09.2021
Last Date for receipt of application forms with a late fee of Rs. 400/-	09.09.2021

It may be noted that, the application forms from colleges / institutions is subject to scrutiny of the eligible criteria of the college to conduct such courses such as Govt. Permission / Concurrence / Recognition / Affiliation Status / Permission of the college etc. All such application in whole / part shall be rejected if not found in conformity with the statutes / regulations / guidelines etc. The application forms duly filled in all respect must reach to the University Office on or before the above dates along with the alphabetical list in **four copies** (in the prescribed proforma indicating their Serial No., Roll No, Regd. No, Name of the candidate, categories, Men/women/ SC/ST/OBC/SEBC/General/Subject opted, the name of the college, Name of the Semester, year of examination, Name of the Centre etc. with proper authentication of the Principal. The name of the candidate should be mentioned according to the H.S.C. Board Certificate), fee statement of accounts in duplicate and subject statement, Photo copies of the Mark Sheet of the failed candidates along with question statement.

**DETAILS OF FEE STRUCTURE DESCRIPTION**

Examination Fee	Centre Charge	Fee for Mark Sheet	Provisional Certificate fee	Squad fees	Renewal of Regn. Fee	Original Certificate fee	Total
Rs. 500/-	Rs.250/-	Rs. 50/-	Rs. 75/-	Rs.100/-	Rs. 100/-	Rs.450/-	Rs. 1525/-

**Out of above said the total fees of Rs.1525/- the college has to retain Rs. @ Rs. 70/- towards centre charge and @ Rs.30/- towards processing fee of Original Certificate (Rs.70/- + Rs.30/- respectively in total Rs.100/-) per candidate only**

**MODE OF PAYMENT**

All payment must be made through SBI on line collection or SBI Bank Challan in favour of the Comptroller of finance, Berhampur University payable at SBI, Bhanja Bihar (Code No.2107) **only**. Before submission of filled in application forms along with examination fees, the Principal is requested to obtain clearance from the Berhampur University (Academic-I Section and sports Council) to the effect that, the college has made all payments in connection with the Cultural Fees and Sports Fees collected from the students while submission to the respective course and it has got no outstanding against their college, failing which the application forms and Examination fees shall not be accepted. **Examination fee once deposited shall not be refunded. Hence utmost care must be taken to scrutinize eligibility of the candidates in accordance with the regulations. In case of any lapse/error in this regards the responsibility lies with the Principal/ Head of the Institution.**

The principal is requested to ensure for maintaining all COVID-19 prevention measures such as Social Distancing, Hand Washing /Sanitization, Compulsory use of Mask, Routine Disinfection, etc must be followed scrupulously , before allowing the eligible students for doing form fill-up.

Memo No. 55/8(4) Exam. Gen.(Prof).Unit /B.U/2021,  
Copy to the:

1. Principal, College of Library & Information Science, SMIT, Ankushpur, 76100 for information and necessary action.
2. Web Master B.U, Dr. Banamali Khuntia//Section Officer(s), Exam.(Conf.) Prof. Section// Setting Unit // B.U. for information and necessary action.

Controller of Examinations  
Date 26-8-21

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