

Dr. Surendra Sethy, OES-I
Controller of Examinations



BERHAMPUR UNIVERSITY

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Letter No. 9501 /Exam. Gen.(U.G.)Unit /BU/21,

Dated 22-12-2021

NOTIFICATION

This is for information of all concerned that, the form fill up for +3 5th Semester TDC (CBCS) Examinations-2021 (Fresh / Fail /Back / Absent / Grade Replacement) on *on-line procedure* has been scheduled as follows :

SCHEDULE OF ON-LINE FILLING UP OF FORMS

Examination fee per candidate	Without fine
₹ 900/- Extra ₹ 100.00 (For Practical Exam.)	27-12-2021 to 10-01-2022

The above date shall be treated as the final date and **no extension of examination registration date** shall be considered as the examination shall be conducted on **off-line basis**.

Grade Replacement Procedure: clause-11 of TDC CBCS Regulations (Theory Papers only)

The purpose of this procedure is to allow a student to pass/improve his/her grade by reappearing at the End-Semester Examination of a course. (Theory Only)

Clause 11 (iii) is substituted as follows: (Vide Notification No. 4703/Acd-I, dated 28.06.2018)

- A student is eligible for Grade replacement only after getting 'P' Grade in all the courses of that semester in immediate two subsequent chances on payment of requisite fee.
- Further, a candidate who fails to secure a minimum 'P' grade in any course(s) of an End-semester examination shall be allowed to reappear the said course(s) in immediate subsequent two chances on payment of requisite fee.
- If a candidate fails/remains absent in theory or practical component of a paper, he/she is required to appear both the components to pass the said paper.

In case of late publication of the Results of any of the TDC Semester Examinations, 2019-20 and 2020-2021, the Fail /Absent /Grade Replacement Candidates shall be allowed to fill the forms within 15 (Fifteen) days from the date of Publication of the results of the concerned Examinations as without fine.

All payments should be made on on-line basis using SB collect.

While depositing the examination fee, the college shall retain @ ₹ 100/- (Rupees one hundred) only per candidate towards Centre Expenses and @ ₹ 100/- (Rupees one hundred) only per candidate for conduct of Practical/Project examinations of all the streams of TDC (CBCS) Course. The unspent amount should be refunded to the University immediately after the completion of the Examinations.

GUIDELINES FOR ON-LINE FORM FILL UP :-

1. The **on-line** form fill up of the eligible students as per the Regulations (Fresh//Re-admitted//Fail//Absent and Grade Replacement) for the ensuing TDC CBCS (Semester) Examinations 2020-21 shall be done by the Colleges through the link <https://berhampuruniversity.silicontechlab.com/buerp/build/index.php>. All further advice in this regard shall send through college E-Mail ID only. All eligible students shall have to fill-up the prescribe application form (Stream wise, and Semester wise) as issued by the College and submit the same to the College for further follow up action at their end. All subjects as chosen by the students viz. Core/Elective/MIL should be registered correctly.
2. No Application form for the TDC (CBCS) Examination 2020-21 shall be accepted after the schedule date.

LIST OF DOCUMENTS TO BE SUBMITTED

The following documents are to be submitted by a college duly signed by the Principal for verification at the University Office.

1. Computer (online software) generated stream-wise form fill up data, list of candidates (Examination Registration Report) duly signed by the Principals. (The data should not differ from that of SAMS list of Students and the list of names contained in the Return of Matriculates (ROM) For Fresh candidates.

2. For Fail/Absent/Grade Replacement: Filled in application forms individual candidates along with photocopy of Mark sheet/Admit card of the previous semester examination in which he/she failed or remained absent.

3. Copy of the Fee Payment Receipt duly attested by the Principal.

4. Detail Accounts Statement duly furnished and signed by the Principal.

5. Documents in support of application for affiliation and payment of fees.

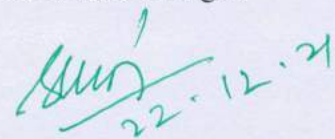
(Before being the examination fees are deposit, the College must ensure that it has applied to the University for Affiliation failing which the students of the College will not be allowed for the examination. Fee once deposited shall not be refunded under any circumstances).

6. Photocopy of the letter of Affiliation /Government Recognition of stream wise and subject wise student's strength of the College.

7. **The required documents should be submitted at the Controller of Examination (Exam. U.G (Gen.)), BU within 04 (Four) days after the final date.**

CERTIFICATE TO BE FURNISHED BY THE PRINCIPAL FOR EACH EXAMINATION

1. The name of the students as detailed in the alphabetic list of TDC (CBCS) 1st / 2nd / 3rd / 4th / 5th / 6th (Arts, Commerce and Science) Examinations, 2020-21 are in accordance with the SAMS admission list of students of the respective years and Return of Matriculates as submitted to the University.
2. The names of the students as detailed in the list are eligible to appear at the 1st / 2nd / 3rd / 4th / 5th / 6th Examinations, 2020-21 are as per the provisions as under the Statutes and the TDC (CBCS) Regulations.
3. I have verified their original certificates of the qualifying examination and the Registration Receipts.
4. Their Conduct of the applicants is good.
5. They have studied diligently and have satisfactorily passed the college periodical examinations and other tests and there is all probability of their passing the examinations.
6. They have maintained the required percentage of attendance in the subject(s)/stream for which the applicants have applied and have undergone the required practical(s) for the subject(s) as per the provisions of the Statutes and the TDC Regulations and are within the affiliated strength.
7. Nothing is known to me against their moral character.


22.12.21

Signature of the Principal with Date and Seal

Further communication in this regard shall be uploaded in the University Web-site/e-Mail. The Principals are, therefore, requested to verify the University web-site/e-mail regularly to keep them updated on the communications.

NB :- 1. The Controller of Examinations, Berhampur University may be contacted for any doubts// discrepancy// deficiency in this Notification, immediately.

2. Reference may be made to the letter regarding simplification of examination process as issued by the Department of Higher Education, Odisha vide no.15609/HE/Date:26.5.2018.

IMPORTANT

1. Names of only the eligible bonafide students as per the Regulations should be forwarded.
2. Correct amount towards the Examinations Fees and other fees should be deposited only through **SBI Collect**. No other online payment shall be entertained. There shall be no refund/adjustment of the fees, if paid in excess.
3. The forms of the students for the Examinations, 2020-21 should be filled on the basis of the data available with the college.
4. The Subject should be entered correctly as per the Regulations.

SMU
22-12-21
Controller of Examinations,
Berhampur University.

Memo No 9502 (150) /Exam. Gen.(U.G) Unit/BU/21,

Dated 22-12-2021

Copy to the :

1. Principals of all affiliated +3 Degree colleges for information and necessary action (E-Mail//Speed post).
2. P.A. to the Registrar // Secretary to the Vice-Chancellor, Berhampur University for kind information of the Registrar//Vice-Chancellor respectively.
3. Comptroller of Finance, Berhampur University for information.
4. Deputy Registrar // O.I.C, Academic , Berhampur University for information.
5. Officer-in-Charge and Section Officers of Examination Confidential// Paper Setting Unit // Under Graduate // Central Stores for information and necessary action.
6. Director, BPCC (Admn), Berhampur University for information with a request to upload the contents of the Notification in the University Website for wider circulation and to render necessary advice to the N.I.C. personnel in this regard (ON-LINE FILLING OF FORMS FOR T.D.C. (C.B.C.S.) EXAMS.)
7. Copy to Dr. Banamali Khuntia, Director, Campus Automation & Networking, Dept. of Computer Science, Berhampur University for information with a request to upload the contents of the Notification in the University website www.buodisha.edu.in// www.bamu.nic.in for wider circulation.
8. Senior Technical Director, N.I.C., Berhampur and other officials for information and necessary action.
9. Notice Board.

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